

# ITEM 5

# Nevada Air Service Development Commission (ASDC)

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## Reference Summary of Objectives, Roles, and Functions

### **Statutory Roles & Functions (NRS 231.600–231.730)**

The Nevada Revised Statutes (NRS) establish the legal foundation and responsibilities of the Nevada Air Service Development Commission (ASDC):

- **Creation & Membership** – Established within the Governor’s Office of Economic Development (GOED), with members representing tourism, aviation, airports, counties, cities, and resorts. Officers (Chair, Vice Chair, Secretary) elected annually.
- **Nevada Air Service Development Fund** – Special fund in the State Treasury. Commission may accept gifts, grants, appropriations, and donations.
- **Fund Administration** – Commission administers the Fund and may adopt regulations to carry out provisions.
- **Grant Program** – Develop programs to provide grants to air carriers or governmental entities for establishing or enhancing service at National Plan of Integrated Airport Systems (NPIAS) public use airports. Grants can guarantee revenue per flight or profit goals for carriers.
- **Reporting Requirements** – Annual report (due Feb 1) to the Legislative Counsel Bureau on applications received, grants awarded, amounts, and explanations of how funds are used.

### **Strategic Plan (2025–2030) – Objectives & Goals**

The Commission’s strategic plan expands on its statutory functions to provide long-term direction and organizational objectives:

**Core Values:** Collaboration & Partnership; Economic & Community Impact; Innovation & Sustainability; Accountability & Transparency; Excellence in Service; Accessibility.

**Mission:** Enhance Nevada’s connectivity, economic vitality, and competitiveness by fostering sustainable air service development, supporting community/industry needs, and driving innovation.

**Vision:** By 2030, secure sustainable funding sources for the Fund and demonstrate success through expanded Nevada air service leveraging grants.

Strategic Goals (initial five-year focus):

1. Secure Funding – Pursue biennial allocations in successive sessions (beginning in 2027) and alternative funding sources beginning in 2025 and beyond.
2. Establish Grant Criteria – By 2026, adopt transparent grant criteria (including market demand data for viability and sustainability).
3. Legislative Reporting – Establish and maintain a reporting cadence with the Legislature from 2026 onward (due the 1<sup>st</sup> of February each year).
4. Support GOED Operations – Build systems and processes to ensure Commission efficiency and integration with GOED.

**Summary**

- Roles & Functions (NRS): Oversee the Fund, award grants, regulate administration, and report annually.
- Objectives (Strategic Plan): Secure sustainable funding, establish clear grant programs, strengthen legislative and community engagement, support GOED systems, and pursue statewide connectivity improvements.
- Broader Purpose: While NRS frames ASDC narrowly, the strategic plan positions it as a catalyst for statewide economic development and aviation sustainability, with emphasis on funding, accountability, and innovation.

# ITEM 6

# Nevada Air Service Development Commission

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## Officer Duties – Quick Reference

### **Chair**

- Presides over meetings and maintains order.
- Works with GOED staff to set agendas.
- Represents the Commission in official matters.
- May call meetings under NRS and Open Meeting Law.
- Votes on all matters; a tie vote means the motion fails.

### **Vice Chair**

- Acts as Chair when the Chair is absent or unable to serve.
- Assists the Chair as needed.
- Serves as Acting Chair if a vacancy occurs until a new Chair is elected.

### **Secretary**

- Ensures minutes are taken and certified.
- Maintains records of agendas, resolutions, and actions.
- Oversees notices and meeting compliance with Open Meeting Law.
- May delegate clerical tasks to GOED staff but retains responsibility.

### **General**

- Officers are elected annually at the first fiscal year meeting.
- Governed by Robert's Rules of Order unless inconsistent with Nevada law.
- Officers may be removed by majority vote; vacancies filled by Commission election.
- Quorum = majority of members.

# ITEM 8

**A STRATEGIC PLAN FOR THE NEVADA AIR SERVICE  
DEVELOPMENT COMMISSION FOR 2025 THROUGH 2030:  
THE CORE VALUES, MISSION AND VISION STATEMENTS,  
AND STRATEGIC GOALS**



# **A STRATEGIC PLAN FOR THE NEVADA AIR SERVICE DEVELOPMENT COMMISSION FOR 2025 THROUGH 2030: THE CORE VALUES, MISSION AND VISION STATEMENTS, AND STRATEGIC GOALS**

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**Approved by the Nevada Air Service Development Commissioners on April 25, 2025.**

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Tom Burns, GOED Executive Director

Nevada Air Service Development Commission Strategic Planning Committee Workshop  
January 31, 2025

*A special thank you to everyone that participated in the strategic planning workshop.*

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# **Nevada Air Service Development Commission**

## **Strategic Plan for 2025 through 2030**

### **Core Values**

*Collaboration and Partnership, Economic and Community Impact, Innovation and Sustainability, Accountability and Transparency, Excellence in Service, and Accessibility*

### **Mission**

*To enhance Nevada's connectivity, economic vitality, and global competitiveness by fostering sustainable air service development, supporting community and industry needs, and driving innovation in aviation across the state.*

### **Vision**

*Over the next five years, the Nevada Air Service Development Commission will have secured sustainable funding sources for the Nevada Air Service Development Fund and demonstrated success through expanded Nevada air service leveraging grant funded initiatives.*

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# **Nevada Air Service Development Commission**

## **Strategic Plan for 2025 through 2030**

### **Organizational Goals**

**Goal No. 1:** During the 2025 Nevada legislative session the Nevada Air Service Development Commission will work to secure appropriations of \$10 million in funding for the Nevada Air Service Development Fund to increase Nevada’s competitive position relative to all other states and enable the Commission to evaluate grant opportunities.

**Goal No. 2:** By 2026, the Nevada Air Service Development Commission will establish criteria for grants awarded using the Nevada Air Service Development Fund. Criteria will include but not be limited to applicants providing market demand data to determine viability and sustainability in underserved areas.

**Goal No. 3:** Working collaboratively during the 2025 Nevada legislative session, the Nevada Air Service Development Commission will establish criteria and the cadence for reporting to the Nevada Legislature for the next five-years.

**Goal No. 4:** Over the next five years, members of the Nevada Air Service Development Commission will support the Governor’s Office of Economic Development to develop systems and processes to ensure the Commission’s proper operation and administration.

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# 1.0 Introduction

## Overview

What is strategy? According to John E. Gamble, Margaret A. Peteraf, and Arthur A. Thompson, in their 2015 book, *Essentials of Strategic Management: The Quest for Competitive Advantage*, “A strategy is a way of describing **how** you are going to get things done. It is less specific than an action plan (which tells the who-what-when); instead, it tries to broadly answer the question, ‘How do we get there from here?’ Do we want to take the train? Fly? Walk?” In short, a strategic plan provides an organization with a fundamental affirmation of the organization’s core values, strategic mission, and strategic vision while outlining the goals, objectives, and implementation measures the organization will attempt to achieve and implement over the strategic planning horizon.

Typically, a strategic plan includes three basic elements. First, the strategic plan is a recognition of the existing barriers an organization faces and the resources the organization has at its disposal to achieve strategic objectives. Second, the strategic plan is generally tied to an overall vision, mission, and a set of clearly defined objectives. And third, the strategic plan provides direction to the organization for the organization’s future planned initiatives focusing on providing information, enhancing support, removing barriers, and providing resources to different parts of the organization and key stakeholders who have an interest in the achievement of the strategic plan.

When evaluating and developing a strategic plan, five basic questions must be answered, including:

- Does the strategic plan give overall direction to the organization? The strategic plan should point out the overall path without dictating a particular narrow approach.
- Does the strategic plan realistically fit available resources with identified opportunities? The strategic plan should take advantage of current resources and assets while embracing new opportunities for growth and success.
- Does the strategic plan minimize existing and future resistance and barriers the organization currently confronts and may have to address in the future? The strategic plan should keep in mind that opposition and resistance to implementation of the strategic plan is inevitable. Good strategic plans should attract allies and deter opponents.
- Does the strategic plan reach those that may be affected, positively and negatively, by implementing the strategic plan? The strategic plan should connect the intervention with

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those who it should benefit while minimizing potential negative impacts to those impacted by the plan.

- Does the strategic plan advance the strategic mission of the organization? The strategy should make a difference on the mission of the organization while enabling the organization to achieve stated goals and objectives.

Unlike strategic plans for private sector firms, the strategic plans of local governments and public agencies, like the Nevada Air Service Development Commission, cannot be separated from the community and environment in which the organization exists and operates. As part of the organization's first strategic plan the Nevada Air Service Development Commission will strive to improve organizational efficiency and effectiveness while improving public accountability and responsibility. As part of the aviation industry in which it operates the Nevada Air Service Development Commission is aware of the existing culture and community identity of state agencies and strives to expand and improve the organization's provision and delivery of public services as the air service industry continues to grow and change.

The Nevada Air Service Development Commission was created during the 2023 Nevada Legislative Session through the passage of Assembly Bill 58 which became effective on July 1, 2023. The Commission is established statutorily in NRS 231.600 through 231.730 and is statutorily empowered to oversee and administer the Nevada Air Service Development Fund through the awarding of grants that meet specific funding criteria. The Nevada Air Service Development Commission is also required to prepare and submit an annual report to the Director of the Legislative Council Bureau that details Commission activities for the prior calendar on or before February 1 of each year. Following the appointment of eligible candidates to the Nevada Air Service Development Commission in 2023 and 2024, faculty at the University Center for Economic Development were contacted by representatives from the Governor's Office of Economic Development on behalf of the Nevada Air Service Development Commission to develop an initial general organizational strategic plan.

In 2025, the Governor's Office of Economic Development entered an interlocal contract with the University Center for Economic Development, part of the College of Business at the University of Nevada, Reno, to assist in the development of a new five-year organizational strategic plan for the Nevada Air Service Development Commission for 2025 through 2030. As part of this initiative, University Center for Economic Development faculty facilitated a virtual strategic planning workshop on January 31, 2025, with the Nevada Air Service Development Commission represented by its strategic planning committee members as workshop participants.

The virtual strategic planning workshop provided strategic planning committee members the opportunity to evaluate existing organizational culture and existing industry and organizational conditions, specifically through the completion of an initial Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis for the Nevada Air Service Development Commission. Workshop participants refined set of core values, adopted a five-year strategic mission statement and five-year strategic vision statement for the Nevada Air Service Development Commission, and developed a set of new organizational strategic goals tied to the strategic mission and vision statements developed during the strategic planning workshop. The



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initial set of goals was tied directly to activities representatives for the Nevada Air Service Development Commission will endeavor to fulfill during the 2025 Nevada State Legislative Session. The Nevada State Legislature convenes every odd year in Carson City for a single 120-day session. The session begins in February and wraps up in June, just prior to the Nevada State Fiscal Year beginning July 1 of each year. Working with personnel in the Nevada Governor's Office of Economic Development and representatives from the Nevada Air Service Development Commission, faculty from the University Center for Economic Development will facilitate annual updates to this organizational strategic plan each January. These updates may include the revision of some or all elements from this new organizational strategic plan, including drafting new organizational goals based upon results from the prior legislative session, in anticipation of the upcoming legislation session, or other activities conducted by the Nevada Air Service Development Commission during each biennium.

This University Center for Economic Development technical report provides a comprehensive summary of the strategic planning work completed by Nevada Air Service Development Commission strategic planning committee members during the virtual strategic planning workshop held on January 31, 2025. Section 2.0 of this University Center for Economic Development technical report presents a comprehensive summary of the organizational Strengths, Weaknesses, Opportunities, and Threats analysis of the Nevada Air Service Development Commission completed by workshop participants during of the virtual strategic planning workshop held on January 31, 2025. Section 3.0 of this University Center for Economic Development technical report presents a summary of the initial series of priority issues as identified by workshop participants that will be the primary focus of this new five-year organizational strategic plan. Section 4.0 of this University Center for Economic Development technical report presents a summary of the initial development of a set of organizational core values and a summary of the initial development of a strategic mission statement, strategic vision statement, and a set of initial organizational strategic goals. Section 5.0 of this University Center for Economic Development technical report presents the various elements of the Nevada Air Service Development Commission's new five-year organizational strategic plan including the final core values, the new strategic mission statement and strategic vision statement, the final initial organizational strategic goals. Each element of Section 5.0 will be evaluated annually based upon the results from the preceding Nevada State Legislative Session or in preparation for the upcoming Nevada State Legislative Session, and the results of all statutory activities completed by the Nevada Air Service Development Commission during the preceding calendar year.

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## 2.0 Organizational Strengths, Weaknesses, Opportunities, and Threats Analysis

As part of the virtual organizational strategic planning workshop held on January 31, 2025, workshop participants were asked to identify specific and existing organizational strengths and weaknesses and specific opportunities and threats that the Nevada Air Service Development Commission could potentially take advantage of or may have to mitigate and address as part of this new five-year organizational strategic plan. *Strengths* are defined as existing characteristics of the Nevada Air Service Development Commission that give it a competitive advantage and allows it to produce value while *weaknesses* are defined as existing characteristics of the Nevada Air Service Development Commission that place the organization at a disadvantage or prohibits the organization from producing value. While organizational strengths and weaknesses are existing and internal characteristics of the Nevada Air Service Development Commission, opportunities and threats are external conditions that may or may not occur but could be either advantageous or disastrous. *Opportunities* are defined as external environmental conditions that the Nevada Air Service Development Commission could potentially take advantage of while *threats* are defined as external environmental conditions that could derail the efforts of the Nevada Air Service Development Commission to manage the Nevada Air Service Development Fund and address Nevada’s aviation sector needs over the next five years.

### 2.1 Strengths of the Nevada Air Service Development Commission

Figure 2.1 presents a word cloud summarizing the existing organizational strengths of the Nevada Air Service Development Commission as identified by workshop participants. Single words mentioned more frequently appear in a larger size.

Workshop participants highlighted the support the Nevada Air Service Development Commission enjoys within the aviation industry sector, including among other established aviation groups, and numerous other interconnected organizations and government agencies across the state, within the regional, and nationwide. Specifically, participants highlighted that the Commission’s placement within the Governor’s Office of Economic Development reflects the governor and legislature’s recognition of air service development and expansion as a key driver of statewide economic growth. Workshop participants saw the Commission’s membership as a strength, emphasizing that they and the commissioners are knowledgeable industry leaders who represent diverse stakeholders and bring valuable expertise from across Nevada’s vast geography. This diversity among Commissioners creates a solid foundation, representing various sectors and organizations across the state—both directly and indirectly linked to the air service industry—while fostering connections that open avenues of support from regional stakeholders. Finally, workshop participants agreed that the economic impact the Commission could provide through its management and administration of the Nevada Air Service Development Fund would be felt across other sectors, enabling awardees to leverage potential matches available to their

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organizations and support a critical driver in Nevada’s economy for tourism, business travel, and regional connectivity.

**Figure 2.1 – Organizational Strengths of the Nevada Air Service Development Commission**



## 2.2 Weaknesses of the Nevada Air Service Development Commission

Figure 2.2 presents a word cloud summarizing the existing organizational weaknesses of the Nevada Air Service Development Commission as identified by workshop participants. Single words mentioned more frequently appear in a larger size.

Workshop participants identified the inability to fulfill its statutory purpose—managing and administering the Nevada Air Service Development Fund—as the major weakness of the Nevada Air Service Development Commission as the Nevada Air Service Development Fund currently lacked funding. Without dedicated financial support, from the legislature or other sources, the Commission will remain limited in implementing any strategic air service initiatives across Nevada. Workshop participants also noted an existing false perception of financial support from the legislature services only to compound this primary weakness. The narrowly defined statutory scope of the Commission was also identified by workshop participants as a weakness because it limits executive branch support to secure necessary resources and policy backing. The participants cited the lack of a dedicated aviation division within the Nevada Department of Transportation as structural evidence of this weakness within Nevada’s executive branch. Workshop participants also identified systemic and structural weaknesses within the aviation sector that included existing gaps in aviation infrastructure, lack of competition among air service carriers, and a constrained aircraft supply leading to industry-wide competition for







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and Innovation Hub led by the University Center for Economic Development in the College of Business at the University of Nevada, Reno, according to its current statewide five-year Comprehensive Economic Development Strategy, *Realizing Nevada's Electric, Innovative, and Connected Future*, “Nevada will be ground zero for the energy transition.” As an organization housed under the office, the Nevada Air Service Development Commission is positioned perfectly with the opportunity to represent state aviation interests in those activities. Workshop participants highlighted indirect economic impact opportunities, including utilizing in-state labor and resources for projects funded by the Nevada Air Service Development Fund, keeping capital within Nevada. Participants also noted that air service development improvements could distribute shared costs across the sector, lowering operating expenses improving cost efficiencies and enhancing financial viability potentially enabling smaller firms to reach the break-even point. In summary, workshop participants emphasized that the opportunity for Commission success directly contributes to the opportunity for overall success within the entire air service industry.

The recently published University Center for Economic Development technical report, “An Assessment of State Aviation Departments in the Western and Intermountain Western United States and an Assessment of the Economic Impact of Nevada’s Aviation Industry Sector”, highlighted several key opportunities for the Nevada Air Service Development Commission to contribute towards ensuring the long-term sustainability and competitiveness in Nevada’s aviation industry. That University Center for Economic Development technical report identifies several areas where the Commission has opportunity to make a positive impact, including maximizing funding opportunities, infrastructure improvements and expansion, expanding cargo operations, supporting public safety, and strengthening workforce development. Through its management of the Nevada Air Service Development Fund, the Commission can assist in the establishment of dedicated funding structures within Nevada to match federal funding sources, ensuring the state fully leverages available resources. Targeted infrastructure investments, including those support by the Nevada Air Service Development Fund, will enhance air service viability and sustainability in underserved areas. Expanding cargo operations will help diversify and strengthen the industry, while improvements in public safety and weather monitoring services can support overall operational efficiency. As representatives from key industry stakeholders, Commission members can contribute valuable insights into staffing needs within the public aviation sector, support pilot training programs, and collaborate with other stakeholders on aviation industry outreach and marketing initiatives.

#### 2.4 Threats Facing the Nevada Air Service Development Commission

Figure 2.4 presents a word cloud summarizing the potential threats that the Nevada Air Service Development Commission may have to address of as identified by workshop participants. Single words mentioned more frequently appear in a larger size.

The greatest threat identified by workshop participants facing the Nevada Air Service Development Commission is the lack of funding for the Nevada Air Service Development Fund and the potential failure to grow it biennially in line with increasing demand for air service development improvement. Additionally, participants noted any loss of funding in external grant sources used for matching funds would further diminish the Fund’s impact. These funding



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## 3.0 Priority Issues for 2025 through 2030

During the organizational strategic planning workshop held virtually on January 31, 2025, workshop participants developed a series of priority issues for the Nevada Air Service Development Commission for this initial organizational strategic plan. These priority issues serve as the foundation upon which the Commission's new strategic mission and strategic vision statements along with the new organizational strategic goals have been built upon. Ultimately, seven specific priority issues were agreed upon by workshop participants to serve as the foundational guidance for specific actionable items that the Nevada Air Service Development Commission will seek to address over the next five years. These seven specific priority issues, ranked in general order of importance, are:

- ***Priority Issue No. 1, 2025 through 2030: Funding***

Repeatedly highlighted in the organizational Strengths, Weaknesses, Opportunities, and Threats analysis as summarized in Section 2.0 of this University Center for Economic Development technical report, the Nevada State Air Development Commission was statutorily established to oversee and administer the Nevada State Air Development Fund which initially had no balance of funding. ~~During the 2025 Nevada legislative session, securing funding for the Nevada Air Service Development Fund is essential, followed by biennial allocations in successive legislative sessions to meet increasing demand for air service improvements.~~ To ensure long-term stability, the Commission must also pursue funding sources beyond legislative pathways by engaging industry firms and similarly aligned associations. Grants awarded from the Nevada Air Service Development Fund will drive industry expansion, potentially generating additional revenue streams and further strengthening the impact of the Nevada Air Service Development Commission's activities. Sustaining and growing the Nevada Air Service Development Fund will ensure long-term stability and allow the Commission to fulfill its statutory mission of advancing Nevada's air service industry through strategic investments.

- ***Priority Issues No. 2, 2025 through 2030: Air Service Growth***

Through its actions administering the Nevada Air Service Development Fund, the Nevada Air Service Development Commission will strategically award the necessary funding for numerous projects benefiting air service development throughout the state of Nevada. Without supplemental funding the air service industry will continue to be subject to market forces and other outside economic factors. However, grants awarded from the Nevada Air Service Development Fund can be used to promote sustained air service improvements, support air carrier start-up costs, and enhance air service routes that serve public use airports. These investments allow other funding opportunities to be leveraged while fostering stable growth in Nevada's air service industry. As firms and users benefit from industry expansion, they will in turn bolster support for Nevada Air Service



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Development Commission activities and sustained support for its mission in the community.

- ***Priority Issues No. 3, 2025 through 2030: Economic Development***

Targeted public investments in the air service industry can generate widespread economic benefits. Enhanced air service strengthens providers by increasing passenger and cargo capacity, improving operational efficiency, and expanding market reach. Stability among air service providers strengthens linkages with other sectors and fosters business growth among suppliers, including fuel providers, parts manufacturers, and maintenance services. This economic expansion bolsters public sector resources and drives broader regional development. Through its administration of the Nevada Air Service Development Fund, wherever the Nevada Air Service Development Commission can ensure air service development success, the local, state, regional and industry-wide economy will thrive.

- ***Priority Issues No. 4, 2025 through 2030: Community and Stakeholder Engagement***

Over the next five years, community and stakeholder engagement efforts should focus on understanding the evolving needs of both the air service industry and the communities it serves. Beyond industry stakeholders, the Nevada Air Service Development Commission must communicate how its activities benefit individuals and businesses across the state. A clear, well-articulated message about the Commission's mission and vision will help build public support for its statutory role and long-term sustainability.

Improved air service can provide tangible benefits, such as shorter flights connecting Nevada's vast geography—like establishing a route between Elko and Reno to complement the existing Elko-Salt Lake City flight. Expanding air service across industries such as medical transport and mining will further increase its impact and attract support for multi-user projects. Improvements to intrastate, domestic, and international air service supported by the Nevada Air Service Development Fund ensure that the Commission's impact extends beyond Nevada's borders and strengthens connections to key markets and destinations. The Nevada Air Service Development Commission, by statute, includes key stakeholder representation from the Nevada Commission on Tourism, the Nevada Aviation Association, the Reno-Tahoe Airport Authority, the Nevada Resort Association, the Nevada Association of Counties, and the Nevada League of Cities. These entities ensure air service expansion aligns with broader economic and regional development goals. Additionally, Commission membership must include representation from both a county with fewer than 100,000 residents and a county with over 700,000, ensuring rural communities have a voice alongside Nevada's metropolitan areas.

Beyond its membership the Nevada Air Service Development Commission can strengthen engagement by working with cities, counties, media outlets, and service organizations. Public presentations, outreach campaigns, and strategic partnerships can

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encourage community members and stakeholders to advocate for improved air service and increased legislative funding. By fostering these connections, the Commission can drive meaningful progress in Nevada's air service development and strengthen the state's position in the larger aerospace sector.

- ***Priority Issues No. 5, 2025 through 2030: Workforce Development***

Targeted public investments in the air service industry will also create workforce development opportunities by expanding jobs in aviation, maintenance, logistics, and related sectors. As air service providers grow, so do the demands for skilled workers, strengthening linkages with training programs, apprenticeship pipelines, and technical education initiatives. Increased economic activity supports expansion of workforce development resources, and in a thriving economy, people are the most valuable resource. Continued investment will ensure businesses have access to a qualified workforce, fueling long-term industry success. Through its administration of the Nevada Air Service Development Fund, wherever the Nevada Air Service Development Commission fosters industry growth, workforce opportunities expand and strengthen the local, state, regional and industry-wide economies.

- ***Priority Issues No. 6, 2025 through 2030: Infrastructure***

Addressing aging air service infrastructure while developing modern facilities is key to meeting Nevada's future air service demands. As a member organization of the Nevada Air Service Development Commission, the Nevada Aviation Association outlined in its 2020 strategic plan a goal to sustain and improve airport infrastructure, with specific tasks that include the pursuit of permanent state funding for Federal Aviation Administration matching grants and the exploration of additional funding sources. The Nevada Air Service Development Commission can support the strategic implementation of these improvements by awarding funds from the Nevada Air Service Development Fund, which can supplement or leverage other funding opportunities to enable air service entities implement prioritized projects. These enhancements benefit not only travelers but also businesses, public safety operations, and economic development, ensuring both immediate gains and long-term sustainability.

- ***Priority Issues No. 7, 2025 through 2030: Prioritized Legislative Support***

~~In each biennial Nevada legislative session, the Nevada Air Service Development Commission must actively pursue all available pathways to secure legislative support for air service development in Nevada.~~ Without robust legislative backing, the Commission risks becoming irrelevant and losing its ability to effect meaningful change. To ensure maintained support, the Commission must strategically align with key political champions within the Nevada State Legislature, working collaboratively to guarantee attention to air service industry needs continues. While securing short-term funding remains a critical priority, the Commission's role extends beyond focusing on the Nevada Air Service Development Fund, as members must also advise legislators on policy

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changes that will enhance Nevada's position in the broader aerospace sector and support long-term air service development across the state. By fostering strong legislative partnerships and advocating for policies that align with Nevada's evolving needs, the Nevada Air Service Development Commission can secure the resources and momentum necessary to advance its mission.

As with each critical element of the Nevada Air Service Development Commission's initial organizational strategic plan for the five-year period 2025 through 2030, each of the seven priority issues identified by workshop participants will be reviewed and evaluated on an annual basis. Over the next five years, certain priority issues might be revised, replaced, and altogether dropped in favor of new priority issues as the Nevada Air Service Development Commission's internal and external environmental conditions change over the course of the new five-year strategic planning horizon. The priority issues served as a basis upon which the organizational strategic mission and vision statements and individual strategic goals were developed.

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## 4.0 Development of Core Values, Strategic Mission and Vision and Strategic Goals

During the strategic planning workshop held virtually on January 31, 2025, workshop participants developed a list of core values, a strategic mission statement, a strategic vision statement, and a list of strategic goals for the Nevada Air Service Development Commission's new five-year strategic plan. This section presents a general summary of the work completed by workshop participants who participated in the virtual strategic planning workshop and presents the initial draft elements of the Nevada Air Service Development Commission's new five-year organizational strategic plan for 2025 through 2030. This section presents a general summary of the work completed by workshop participants who participated in the organizational strategic planning workshop facilitated by faculty from the University Center for Economic Development held virtually on January 31, 2025.

### 4.1 Development of a List of Core Organizational Values

Core values are the beliefs, traits, and behavioral norms that organizational personnel and members are expected to display in conducting the organization's functions and in pursuing its strategic mission and vision. Because core values are universal beliefs, traits, and behavioral norms that everyone within an organization is expected to display, most strategic plans include only four to eight core values.

Workshop participants who participated in the virtual strategic planning workshop were presented with six initial core values for the Nevada Air Service Development Commission's new five-year organizational strategic plan. Discussion among participants led to minor refinements in all but one of those core values as presented initially. Based on workshop participant consensus the six draft core values, included:

- ***Collaboration and Partnership:*** We believe in fostering strong relationships with stakeholders, including airports, airlines, government agencies, legislators, businesses, and communities. By working together, we create innovative solutions that benefit Nevada's air service infrastructure and drive shared success.
- ***Economic and Community Impact:*** We are dedicated to enhancing Nevada's economy and improving quality of life for its residents by expanding air service access, creating opportunities for growth, and supporting local businesses and industries retaining economic impact in the state of Nevada.

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- ***Innovation and Sustainability:*** We embrace forward-thinking strategies and technologies to advance air service development while prioritizing environmental sustainability and long-term resilience in the aviation sector.
  - ***Accountability and Transparency:*** In compliance with Nevada Open Meeting Law, we are committed to operating with integrity, transparency, and fiscal responsibility, ensuring that our actions align with the best interests of Nevada’s communities and stakeholders.
  - ***Excellence in Service:*** We strive for excellence in everything we do, from strategic planning to stakeholder engagement, ensuring high standards in air service development that meet Nevada’s evolving needs through smart and strategic investments.
  - ***Accessibility:*** We value access to air travel ensuring Nevada benefits from enhanced connectivity between rural, underserved, and metropolitan communities.

## 4.2 Development of an Organizational Strategic Mission Statement

A strategic mission statement typically describes the organization’s present identity. Key elements of a properly developed strategic mission statement include direction on day-to-day activity and a foundation for future decision-making. Typical strategic mission statements focus on highlighting what makes the organization unique and competitive relative to other organizations.

During the virtual Nevada Air Service Development Commission organizational strategic planning workshop held on January 31, 2025, workshop participants were tasked with developing a new strategic mission statement. Workshop participants were presented with a draft strategic mission statement that participants agreed encapsulated the Nevada Air Service Development Commission’s existing cause (Who are we? What is our purpose? Who do we serve?), current services, programs, and resources (What do we do?), and the impacts that the Commission, both directly and indirectly, has throughout the state and industry (What changes in our state and industry do we make for the better?). The draft strategic mission statement was embraced by the committee and adopted by consensus.

***To enhance Nevada’s connectivity, economic vitality, and global competitiveness by fostering sustainable air service development, supporting community and industry needs, and driving innovation in aviation across the state.***

This new organizational strategic mission statement, as agreed upon by workshop participants and as part of this new five-year organizational strategic plan, signifies the identity the Nevada Air Service Development Commission from 2025 through 2030 for its commissioners and to outside entities engaged by the commissioners in their duties and is presented in Section 5.0 of this University Center for Economic Development technical report.

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### 4.3 Development of an Organizational Strategic Vision Statement

An organizational strategic vision statement should describe the general direction of where the organization is headed and what the organization aims to achieve by the end of the strategic plan's five-year planning horizon. While falling short of providing day-by-day instruction, the strategic vision statement should provide a general overview of the desired course and direction the organization has charted. An effectively worded strategic vision statement should be graphic, directional, focused, flexible, feasible, desirable, and easy to communicate. The strategic vision statement provides *criteria* through which day-to-day activities and short-term decisions can be evaluated. Ultimately, day-to-day activities and short-term decisions are evaluated by how they contribute to the achievement of the desired course and direction described in the strategic vision statement. During the virtual Nevada Air Service Development Commission organizational strategic planning workshop held on January 31, 2025, workshop participants were tasked with developing a new strategic vision statement and were presented with a draft strategic vision statement.

***Draft Vision Statement:*** To position Nevada as a global leader in air service innovation and connectivity, fostering economic growth, sustainability, and access to air travel for all communities statewide.

Each workshop participant's understanding of the nature and mission of the Nevada Air Service Development Commission contributed to discussion centered around this draft vision statement. In the end, workshop participants agreed to a concise vision statement, constrained by the statutory requirements stipulated in NRS 231.600 to 231.730 and driven by all seven of the priority issues presented in Section 3.0 of this University Center for Economic Development technical report.

***Over the next five years, the Nevada Air Service Development Commission will have secured sustainable funding sources for the Nevada Air Service Development Fund and demonstrated success through expanded Nevada air service leveraging grant funded initiatives.***

This revised draft vision statement, as agreed upon by workshop participants during the organizational strategic planning workshop held virtually on January 31, 2025, signifies an organizational direction and strategic destination for the Nevada Air Service Development Commission to achieve as an organization in concert with outside stakeholders and is presented in Section 5.0 of this University Center for Economic Development technical report.

### 4.4 Development of a Set of Organizational Strategic Goals

According to the US Department of Agriculture Rural Development's Stronger Economies Together (SET) strategic planning curriculum, SMART goals should be specific, m measurable, a attainable, r relevant, and t time framed. A *specific* goal clearly states what should be achieved and where efforts will be focused. A *measurable* goal provides a plan to track and assess progress made in achieving the goal and establishes milestones to be achieved during the strategic plan's

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implementation. An *attainable* goal considers the availability of needed resources while also recognizing the factors that might prevent the organization from achieving the goal. A *relevant* goal provides an idea as to why it is important for the organization to achieve it by outlining the benefit of achieving the goal. A *time framed* goal is one that has a clearly defined target date for accomplishing the goal.

Workshop participants who participated in the organizational workshop on January 31, 2025, were presented with several goals developed by participants prior to the workshop being held. These goals reflected the aspirations of the Nevada Air Service Development Commission and conformed to the definitions of a SMART goal provided above. However, discussion among workshop participants led to the simplification of stated organizational goals. These goals, presented in Section 5.0 of this University Center for Economic Development technical report, reflect the nature of the Commission's statutory existence and are driven by requirements of the Commission stipulated in NRS 231.600 to 231.730. Specifically, the Nevada Air Service Development Commission exists to:

1. Oversee the Nevada Air Service Development Fund
2. Administer assets contained in the Nevada Air Service Development Fund
3. Receive applications for and award grants using monies contained in the Nevada Air Service Development Fund, and
4. Report to the Nevada State Legislature

A total of four draft strategic goals were developed by workshop participants to address the Commission's statutory requirements and obligations. As a statutory commission administered through the Governor's Office for Economic Development, workshop participants included as one of these draft strategic goals support for that organization. These initial goals were focused upon the upcoming 2025 legislation session with the understanding that funding of the Nevada Air Service Development Fund was directly correlated to the relevance of Nevada Air Service Development Commission. The refined organizational strategic goals are presented in Section 5.0 of this University Center for Economic Development technical report.

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## 5.0 A Strategic Plan for the Nevada Air Service Development Commission, 2025 through 2030

The strategic plan for the Nevada Air Service Development Commission for the five-year period for 2025 through 2030 outlined in this section consists of a set of core values, a strategic mission statement, a strategic vision statement, and a set of organizational goals the Nevada Air Service Development Commission will strive to achieve beginning in 2025. Once adopted, it will be up to the Nevada Air Service Development Commissioners and administrative and managerial staff at the Nevada Governor's Office of Economic Development, working with various internal and external stakeholders, to more fully develop and initiate implementation of the organizational strategic goals.

### 5.1 Core Values of the Nevada Air Service Development Commission

For the five-year 2025 through 2030 strategic planning horizon, the Nevada State Air Service Commission will live and promote the values of ***Collaboration and Partnership, Economic and Community Impact, Innovation and Sustainability, Accountability and Transparency, Excellence in Service, and Accessibility***.

Workshop participants who participated in the virtual strategic planning workshop were presented with six initial core values for the Nevada Air Service Development Commission's new five-year organizational strategic plan. Discussion among participants led to minor refinements in all but one of those core values as presented initially. Based on workshop participant consensus the six draft core values, included:

- ***Collaboration and Partnership:*** We believe in fostering strong relationships with stakeholders, including airports, airlines, government agencies, legislators, businesses, and communities. By working together, we create innovative solutions that benefit Nevada's air service infrastructure and drive shared success.
- ***Economic and Community Impact:*** We are dedicated to enhancing Nevada's economy and improving quality of life for its residents by expanding air service access, creating opportunities for growth, and supporting local businesses and industries retaining economic impact in the state of Nevada.
- ***Innovation and Sustainability:*** We embrace forward-thinking strategies and technologies to advance air service development while prioritizing environmental sustainability and long-term resilience in the aviation sector.



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- ***Accountability and Transparency:*** In compliance with Nevada Open Meeting Law, we are committed to operating with integrity, transparency, and fiscal responsibility, ensuring that our actions align with the best interests of Nevada’s communities and stakeholders.
  - ***Excellence in Service:*** We strive for excellence in everything we do, from strategic planning to stakeholder engagement, ensuring high standards in air service development that meet Nevada’s evolving needs through smart and strategic investments.
  - ***Accessibility:*** We value access to air travel ensuring Nevada benefits from enhanced connectivity between rural, underserved, and metropolitan communities.

These six core values are universal in that all commissioners and anyone who represents the Nevada Air Service Development Commission in an official capacity are expected to live up to and always emulate them when representing the Commission in either their appointed capacity or in their personal activities. Each core value represents the fundamental beliefs, traits, and behavioral norms that all personnel involved with, and the members of the Nevada Air Service Development Commission are expected to display in conducting the Commission’s functions and in pursuing its strategic vision and mission, and in pursuit of the organizational strategic goals that are part of this new five-year organizational strategic plan.

## **5.2 Strategic Mission of the Nevada Air Service Development Commission**

Based upon the draft strategic mission statement presented and adopted during the strategic planning workshop held virtually on January 31, 2025, the following will serve as the Nevada Air Service Development Commission’s strategic mission statement for the five-year 2025 through 2030 strategic planning horizon:

***To enhance Nevada’s connectivity, economic vitality, and global competitiveness by fostering sustainable air service development, supporting community and industry needs, and driving innovation in aviation across the state.***

This mission statement requires that the members of the Nevada Air Service Development Commission prioritize the reasonable needs of the community and industry in the official conducting of all official organizational functions and operations.

## **5.3 Strategic Vision of the Nevada Air Service Development Commission**

Based upon the various draft strategic vision statements developed during the strategic planning workshop held virtually on January 31, 2025, the following will serve as the Nevada Air Service Development Commission’s strategic vision statement for the five-year 2025 through 2030 strategic planning horizon:

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~~*Over the next five years, the Nevada Air Service Development Commission will have secured sustainable funding sources for the Nevada Air Service Development Fund and demonstrated success through expanded Nevada air service leveraging grant funded initiatives.*~~

This vision statement is aspirational in that it represents the ultimate result of successfully achieving all the stated initial strategic goals outlined in this new five-year organizational strategic plan for the Nevada Air Service Development Commission. Successful implementation and achievement of the various strategic goals and objectives listed below will contribute to the achievement and realization of this strategic vision.

## 5.4 Strategic Goals of the Nevada Air Service Development Commission

For the five-year strategic planning horizon for 2025 through 2030, the Nevada Air Service Development Commission will commit itself to the achievement of policies and the development of programs, resources, and services designed to achieve four specific strategic organizational goals. The initial four specific strategic organizational goals focus on the first year of the organizational strategic plan:

- ~~**Goal No. 1:** During the 2025 Nevada legislative session the Nevada Air Service Development Commission will work to secure appropriations of \$10 million in funding for the Nevada Air Service Development Fund to increase Nevada’s competitive position relative to all other states and enable the Commission to evaluate grant opportunities.~~
- **Goal No. 2:** By 2026, the Nevada Air Service Development Commission will establish criteria for grants awarded using the Nevada Air Service Development Fund. Criteria will include but not be limited to applicants providing market demand data to determine viability and sustainability in underserved areas. 
- ~~**Goal No. 3:** Working collaboratively during the 2025 Nevada legislative session, the Nevada Air Service Development Commission will establish criteria and the cadence for reporting to the Nevada Legislature for the next five years.~~
- **Goal No. 4:** Over the next five years, members of the Nevada Air Service Development Commission will support the Governor’s Office of Economic Development to develop systems and processes to ensure the Commission’s proper operation and administration. 

Progress toward the achievement of each of the four organizational goals will be evaluated each year over the next five years. Additional organizational goals may be developed over the course of the five-year strategic planning horizon based upon possible changes to the internal and external environment of the Nevada Air Service Development Commission and based upon the availability of needed financial and non-financial resources.

# ITEM 10

# **Nevada Air Service Development Commission**

Annual Report to the Legislature

Pursuant to NRS 231.730

Reporting Period: [Insert Calendar Year]

Date Submitted: [Insert Date]

## **1. Introduction**

[Insert summary of the Commission's role, authority, and activities during the reporting year.]

## **2. Grant Applications Received**

- Total number of applications submitted: [Insert number]

## **3. Grants Awarded**

- Total amount of grants awarded: \$[Insert total]

## **4. Grant Utilization and Impact**

[Provide explanation of how each grant is being used to provide or enhance air service. Include measurable outcomes if available.]

## **5. Fund Status**

- Beginning balance: \$[Insert]
- Deposits: \$[Insert]
- Interest earned: \$[Insert]
- Expenditures: \$[Insert]
- Ending balance: \$[Insert]

## **6. Economic and Strategic Benefits**

[Insert narrative on statewide economic, tourism, workforce, or community impacts from air service development.]

## **7. Future Outlook**

[Identify anticipated needs, opportunities, and recommendations to the Legislature.]

## **Appendices**

- A. List of Commission members during reporting year.
- B. Meeting schedule and attendance record.
- C. Supporting documentation (letters of support, performance data, etc.).

### **Grant Applications Received Table**

| Applicant | Airport(s) | Purpose of Request | Status | Date Submitted |
|-----------|------------|--------------------|--------|----------------|
|-----------|------------|--------------------|--------|----------------|

### **Grants Awarded Table**

| Air Carrier | Airport(s)<br>Served | Grant Amount | Grant Purpose | Term of Agreement |
|-------------|----------------------|--------------|---------------|-------------------|
|-------------|----------------------|--------------|---------------|-------------------|

January 16, 2024

The Honorable Joe Lombardo  
Office of the Governor  
One Hundred One North Carson St.  
Carson City, Nevada 89701

Senator Nicole Cannizzaro, Chair  
Legislative Commission  
401 South Carson St  
Carson City, Nevada 89701

**Re: NRS 231.600 Nevada Air Service Development Commission Annual Report**

Dear Governor Lombardo and Senator Cannizzaro,

The Governor's Office of Economic Development is submitting this report pursuant to NRS 231.600 to 231.730 as amended by Assembly Bill 58 of the 82 Legislative Session (2023).

This report includes, without limitation, the NRS information requirements along with the answers to those requirements. The report is for the period covering July 1, 2023-December 31, 2023.

Sincerely,



Thomas J. Burns  
Executive Director

Cc: Ryan Cherry, Governor's Chief of Staff  
Madaline Burak, Governor's Legislative Director  
Director Brenda Erdoes, Legislative Counsel Bureau  
Angela Hartzler, Deputy Administrator, Legislative Counsel Bureau

## **NRS 231.600**

### **Annual Report for Nevada Air Service Development Commission**

**Requirement:** [Sec 1.4] On or before February 1 of each year, the Commission shall prepare and submit to the Director of the Legislative Counsel Bureau for transmittal to the Legislature, or if the Legislature is not in session, the Legislative Commission, a report detailing for the immediately preceding calendar year:

1. The total number of applications for grants of money from the Fund that were received.

**Response:** AB58 became effective on July 1, 2023, as such, the appointment of Commission members is still underway as of January 2024; therefore, no applications for grants of money from the Air Service Development Fund were received by the Nevada Air Service Development Commission.

2. The total amount of grants from the Fund that were awarded by the Commission to air carriers.

**Response:** AB58 became effective on July 1, 2023, as such, the appointment of Commission members necessary to meet quorum is still underway as of January 2024; therefore, no grants from the Fund have been awarded by the Nevada Air Service Development Commission.

3. For each grant of money awarded from the Fund, the amount of each grant and an explanation of how the grant will be used by the air carrier to provide or enhance air service to an airport.

**Response:** As of January 2024, there have been no grants of money awarded from the Nevada Air Service Commission Fund by the Commission.

In addition to the above information required by NRS 231, it is anticipated that the Commission seats will be filled by early calendar year 2024. The following individuals have already been appointed to serve by the Governor:

**Thomas Burns**, Executive Director, Governor's Office of Economic Development

**Kenneth Moen**, one member appointed by the Governor who represents the Nevada Aviation Association or its successor organization.

**Tina Iftiger**, one member appointed by the Governor who represents the Nevada Resort Association or its successor organization.

**Reece Keener**, one member appointed by the Governor represents the Nevada League of Cities or its successor organization.