

SAMPLE EMPLOYER PARTNER LETTER OF SUPPORT
Modify as needed

NOTE: Kindly provide this letter signed and on your employee partner's letterhead.

Date

Elaine Silverstone, Director of Workforce Development
Governor's Office of Economic Development
1 State of Nevada Way, 4th Floor
Las Vegas, NV 89119

Subject: Workforce Innovations for a New Nevada (WINN) Application

Dear Ms. Silverstone:

Optional – Brief Intro paragraph about your organization. If you are an “organization of organizations,” an attached list of your members organizations would be great.

By this letter, we wish to express our support for the [TRAINING PROGRAM] built to serve the needs of [SECTOR] employers seeking high-skill workers in Nevada. This program offers high-wage opportunities to workers obtaining skills at [PROVIDER.] At our company, we anticipate approximately [#] such openings in the next [#] years and are confident that this program will help provide the highly-skilled workforce we will need.

Describe your involvement in this partnership. If you were not involved in building the program, but instead are in support of what was developed, please delete this section.

This application for WINN funds was developed through a collaborative partnership of regional stakeholders including [secondary schools, academia, employers and community organizations.] We recognize the need for, and support the development of this Industry-based training program.

We look forward to continuing to work in partnership with [PROVIDER] and other stakeholders in this important effort.

Sincerely yours,

Name
Title