

STATE OF NEVADA
GOVERNOR'S OFFICE of ECONOMIC DEVELOPMENT
CDBG Advisory Committee Meeting
April 18, 2017

The meeting of the Community Development Block Grant (CDBG) Advisory Committee (AC) was held at the Governor's Office of Economic Development, 808 W. Nye Lane, Carson City Nevada, 89703.

1. CALL TO ORDER, ROLL CALL AND ESTABLISH QUORUM

The meeting began at 9:00 a.m. with Peter J. Wallish, Director: rural Community & Economic Development, welcoming everyone to the CDBG Advisory Committee Meeting. He noted that in Cory Hunt, Chair, needed to be at the legislative session and Dr. Mike Baughman, Advisory Committee Vice Chair would step up. Dr. Baughman called for a roll call to establish a quorum. Hunt returned at 10:30.

ADVISORY COMMITTEE MEMBERS PRESENT:

Paul Miller, Executive Director, Nye Co. Reg. Econ. Dev. Auth. (NCREDA)
Pam Borda, Executive Director, No. NV Reg. Dev. Auth. (NNRDA)
Robert Shriver, Executive Director, (Hiway 95)
Rob Hooper, Executive Director, No. NV Dev. Auth. (NNDA)
Ken Hladek, Representing, Humboldt Co. Dev. Auth.
Dr. Mike Baughman, Executive Director, Lincoln Co. Reg. Dev. Auth. (LCRDA)
Bryan McArdle, representing EDAWN

STAFF MEMBERS PRESENT:

Peter Wallish, Director Rural Community & Economic Development
Jean Barrette, CDBG Program Administrator
Jessica Sanders, CDBG Program Specialist

Also present was Henna Rasul from the DAG.

GUESTS PRESENT:

Jolene Supp, City Manager, City of Wells
Heidi Lusby Angvick; PCEDA
Matthew Kirkland, Esmeralda County
Ken Elgan, Esmeralda County
Val Wagner, City of Fernley
Colleen Unterbrink, Asst. to the Deputy, City of Fernley
Nathan Strong, CEDA
Carl Ruschmeyer, Douglas County
Tom Dallaire, Gardnerville
Candace Stowell, Consultant

2. Public Comment

There was no public comment.

3. Chairman's Comments

None.

4. Approval of Minutes: March 22-24 and November 4, 2016 Meetings:

Chairman Baughman asked for a motion to approve the November 4, 2016 minutes; Bob Shriver seconded. Approval was unanimous. Rob Hooper made a motion to approve the March 22-24 minutes; Pam Borda seconded. Approval was unanimous.

5. Election of Vice Chair

Pam Borda nominated Bob Shriver. Ken Hladek seconded the motion. The motion passed unanimously. Vice-Chair, assumed position for the committee.

6. Approval of Amendments to the Committee's Bylaws.

Dr. Baughman made a motion to approve the bylaws as amended; Pam Borda seconded. Motion passed unanimously.

7. Staff Report: CDBG Allocation Process & Instruction to CDBG Advisory Committee:

Director Wallish introduced Bob Potts who reviewed and explained the job matrix used for the project eligibility for the 2017 grant cycle. The matrix is a tool to assist in establishing economic impact of the projects.

Jean Barrette, CDBG Program Administrator, reviewed the CDBG application process and forms in member packet. Only guidance from HUD is to plan on the 2016 level \$2,261,746. Can do a Round #2 but because of congressional delay, would not be able to do until July or later. She noted that the Planning/Administration category has a HUD imposed cap of 20 percent of the total allocation and that the Public Service category has a HUD imposed cap of 15 percent of the total allocation. Applications did not exceed limits. ZoomGrants initial scoring was distributed to the AC, with grants listed alphabetically. Nye County application pulled because public participation requirement was not met. Fund/Unfunded form and reasons for the decision must be turned in by each member at the end of the session. Planning grants have a 12-month timeline; construction grants for 18 months. Extensions can be done.

Barrette asked that guests introduce themselves.

Vice-Chair Shriver began review of projects as noted in the agenda.

For discussion and funding recommendations regarding items #8 through #20, please see attached form.

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| For Possible Action | 8. | Discussion and Potential Recommendation for the Funding of the Lovelock Recoating of Waste Water Tanks. Approved at full funding. |
| For Possible Action | 9. | Discussion and Potential Recommendation for the Funding of the Fernley Historic Depot, Water/Sewer Project, Phase II. Approved at full funding. |
| For Possible Action | 10. | Discussion and Potential Recommendation for the Funding of the Fernley Historic Depot, ADA Restrooms & Catering Kitchen, Phase III. Approved at reduced level. |
| For Possible Action | 11. | Discussion and Potential Recommendation for the Funding of the Esmeralda Co. 911 Communication System. Approved at full funding. |
| For Possible Action | 12. | Discussion and Potential Recommendation for the Funding of the Wells El Rancho Business Incubator. Approved at full funding. |

BREAK

Chair, Cory Hunt, returned and took lead of meeting.

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| For Possible Action | 13. | Discussion and Potential Recommendation for the Funding of the Yerington Pumpkin Hollow Economic Development Plan. Approved at full funding. |
| For Possible Action | 14. | Discussion and Potential Recommendation for the Funding of the White Pine Co. RNDC Housing Rehabilitation Project. Approved at reduced funding. |
| For Possible Action | 15. | Discussion and Potential Recommendation for the Funding of the Fallon Food Hub. Approved at reduced funding. |
| For Possible Action | 16. | Discussion and Potential Recommendation for the Funding of the Caliente Flood Risk Assessment & Economic Resilience Plan. Approved at full funding. |
| For Possible Action | 17. | Discussion and Potential Recommendation for the Funding of the Washoe County SBDC Business Counseling. Approved at reduced funding. |
| For Possible Action | 18. | Discussion and Potential Recommendation for the Funding of the Washoe County Gerlach Economic Development Plan. Approved at full funding. |
| For Possible Action | 19. | Discussion and Potential Recommendation for the Funding of the Douglas County Eagle Gas Station Redevelopment Project. Approved at full funding. |
| For Possible Action | 20. | Discussion and Potential Recommendation for the Funding of the Douglas County North Valley Wastewater Project. Approved at reduced funding. |

BREAK

For Possible
Action

21. CDBG Advisory Committee Recommendations for Next Year.

Per Chair Hunt: this is not an action item.

- Pam Borda noted that applicants need to be more accountable for the listing of jobs submitted for the matrix. Also, “project” versus “long-term” job data could be informative.
- Ken Hladek noted ranking process could be improved. Perhaps tabling a project rather than making a final funding decision is an option.
- Dr. Baughman pointed out Question 11 is not scored. This is on project readiness. He also noted he appreciated that only 13 of 30+ projects were approved for applications.
- Rob Hooper asked if an RDA must remain silent when a project in his/her RDA. The DAG noted that is the case.

For Possible
Action

22. Public Comment

Per Chair Hunt: this is not an action item.

- Candace Stowell stated she thought it would be helpful to send out the raw scoring sheet with the agenda.

For Possible
Action

23. Adjournment

Chair Hunt adjourned the meeting.