

RECRUITING ANNOUNCEMENT

Research Manager

Location: Carson City, NV

The Nevada Governor's Office of Economic Development (GOED) seeks an experienced professional to be GOED's Research Manager in the Carson City office.

Core Functions & Responsibilities

- Conduct research and analysis of economic, social, industrial and employment factors that impact the state and its environments;
- Maintain and update socio economic, business development, and GOED databases for internal support and external reporting;
- Collect, aggregate and report on GOED's performance measures;
- Make presentations at GOED Board meetings and other public speaking engagements;
- Collect, analyze and interpret data such as labor market trends, population projections, and industrial activity for reporting and presentations;
- Conduct and review economic impact analysis of proposed developments and/or policies;
- Respond to requests for information;
- Work closely with other state agency information, research and analysis divisions;
- Support Governor's Economic Advisory Council;
- Perform related duties as assigned;
- Reports to Deputy Director in the Carson City office.

Demonstrated Knowledge/Skills/Abilities

- Demonstrate knowledge of current economic trends and implications in the areas of: analysis and research involving the application of statistical, mathematical and economic principles; research modeling, project management techniques and data visualization;
- Experience with Geographic Information Systems (GIS) and Adobe products, specifically InDesign, is preferred;
- Excellent verbal and written communication skills including cultivation of internal and external customer relationships; public presentations and written reports;
- Flexible and able to multitask while managing competing deadlines and priorities.

Education and/or Experience

- Bachelor's degree or higher in research, economics, statistics or applicable field;
- Five years of relevant experience.

Salary and Benefits

\$95,000 annually. This position will be full-time, non-classified and exempt.

Salary reflects retirement (PERS) contribution by both the employee and the employer. An employer paid contribution plan is also available at a reduced gross salary.

The State of Nevada has an excellent benefit package that includes a retirement system, paid health, vision, dental, life and disability insurance; 12 paid holidays; and paid sick and annual leave. Other employee paid benefits such as a deferred compensation plan are available.

Location

This position will be based in Carson City, Nevada.

Travel Requirements

Some travel within the state and some out of state travel may be required.

To Apply

Please send resume and cover letter to Michelle Sibley at msibley@goed.nv.gov

Or via mail:
Nevada Governor's Office of Economic Development
Attn: Michelle Sibley
808 W. Nye Lane
Carson City, NV 89703

Application Deadline

Resumes will be accepted until recruitment needs are satisfied.

The State of Nevada is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.