

## Commercial Rental Assistance Grant (CRAG)

The Nevada Commercial Rental Assistance Grant (CRAG) makes \$19MM in Coronavirus Relief Funds available for commercial rental relief for Nevada small businesses (including non-profits, sole proprietorships, independent contractors and those that are self-employed) that have lost revenue as a direct result of the COVID-19 pandemic.

Funding of up to \$10,000 may be available to cover lease payments that have or will become due during the COVID-19 Pandemic. Applicants are not required to be in arrears on rent. Eligible businesses and non-profits entities that have prioritized paying rent over other expenses during the COVID-19 Pandemic are encouraged to apply.

The CRAG Program will be administered through the State's vendor, National Development Council (NDC).

### Program Information:

#### **Eligible Businesses:**

To qualify for the CRAG Program, an Applicant must meet ALL of the following criteria:

- Be a for-profit business or a non-profit organization with Nevada as its principal place of business;
- Must have all required State and local business licenses (all must be active and in good standing);
- Be in operation with 50 or fewer full-time employees;
- Have been in operation in Nevada for at least 6-months prior to March 1, 2020;
- Demonstrate at least a 30% loss of gross monthly revenue after March 1, 2020 as a direct result of the COVID-19 pandemic;
- Have a physical commercial location (no home-based businesses) with a current, active lease on
- **Updated 8/31/2020 - All entities who have received PPP or similar funding (in any amount) are eligible to participate in CRAG; however, funding will be awarded first to those entities who did not receive PPP or other forms of assistance in excess of \$5,000.**
- Must not have any outstanding federal, state or county tax liens.

**Ineligible entities:**

Businesses illegal under federal law and home-based businesses are not eligible to receive CRAG funding.

**Maximum Grant Award: Updated 8/31/2020**

All approved applicants who can verify a loss of at least 30% in revenue since the previous year are eligible to receive the maximum grant award amount of \$10,000 (or the actual cost of rent, whichever is less).

**Allowed Use of Funds:**

Payments will be made directly to a landlord or leasing company to cover payments due under a commercial lease.

**Application Period: Updated 8/31/2020**

Applications for the CRAG Program will be open from Monday, August 24 at 8am PST – September 8 at 5pm PST.

**Application Process: Updated 8/31/2020**

Grant applications will be accepted on August 24th at 8am PST and closed on Tuesday, September 8th at 5pm PST. Eligibility applications must first be reviewed by Program staff in order to move forward in the application process. Once approved to move forward, all documents and required information must be uploaded and applications submitted by Tuesday, September 14 at 5pm (PST).

**Landlord Participation:**

The CRAG Program will make payments directly to a landlord. Applicants are encouraged to talk with their landlords early in the process to confirm their willingness to participate. By participating in the CRAG Program, landlords must agree to hold off on commencing eviction proceedings for 90-days following receipt of grant funds or, as applicable, cancel any pending evictions against applicant. Program staff will contact landlords directly for the following documents after tenant eligibility is verified:

- W-9
- ACH Direct Deposit Form
- Landlord Grant Agreement
- Any other required documents to facilitate funding

**Prioritization of Applications: Updated 8/31/2020**

To the extent funding is available, completed applications will be prioritized in the following order:

- Disadvantaged Business Enterprises, or non-profit entities who have lost 50% or more in revenues from previous year;
- Business who have lost 50% or more in revenues from previous year;
- Disadvantaged Business Enterprises, or non-profit entities who have lost less than 50%, but more than 40% in revenues from previous year;
- Business who have lost less than 50% but more than 40% in revenues from previous year;
- Disadvantaged Business Enterprises, or non-profit entities who have lost between 40% and 30% in revenues from previous year;
- Business who have lost between 40% and 30% in revenues from previous year.
- Disadvantaged Business Enterprises, or non-profit entities who have lost 30% or more in revenues from the previous year and who have received PPP or other COVID-19 related assistance in the amount less than \$5,000;
- Business who have lost 30% or more in revenues from the previous year and who have received PPP or other COVID-19 related assistance in of the amount less than \$5,000;
- Disadvantaged Business Enterprises, or non-profit entities who have lost 30% or more in revenues from the previous year and who have received PPP or other COVID-19 related assistance in the excess of \$5,000;
- Business who have lost 30% or more in revenues from the previous year and who have received PPP or other COVID-19 related assistance in of the excess of \$5,000;

**What is a Disadvantaged Business Enterprise?**

For the purposes of the CRAG Program, "Disadvantaged Business Enterprises" means a:

- (1) Women Owned Business,
- (2) Minority Owned Business,
- (3) Veteran Owned Business, or
- (4) Disability Owned Business,

"Women Owned Business" means a business that:

- (1) Is owned by a natural person who is a woman; or
- (2) Has at least 51 percent of its ownership interest held by one or more women.

"Minority Owned Business" means a business that:

- (1) Is owned by a natural person who is a Minority; or
  - (2) Has at least 51 percent of its ownership interest held by one or more Minority persons.
- "Minority" means a natural person of Black American, Hispanic American, Asian, Pacific American, or Native American ethnicity.

"Veteran-owned business" means a business that:

- (1) Is owned by a natural person who is a veteran; or
  - (2) Has at least 51 percent of its ownership interest held by one or more veterans.
- “Veteran” has the meaning ascribed to it in NRS 417.005.

“Disability-owned business” means a business that is at least 51% owned, managed, and controlled by a person with a disability.

### **Required Documents:**

All applicants will be required to verify their eligibility for CRAG through the following documents:

- Current lease/rental agreement;
- Documentation of most recent lease/rental payment;
- Landlord contact information;
- Landlord Acknowledgement (must be notarized);
- W-9 Request for taxpayer Identification Number and Certification Copy of active business license(s) OR certificate of Incorporation in Nevada as an eligible nonprofit organization;
- Nevada State Business License and copies of all local licenses;
- W-2 or payroll schedule;
- Partnership agreement / Articles of Incorporation or other relevant organization documents
- Hardship Statement (including 2020 financials):
  - Summary of business operations prior to COVID-19 and impact of COVID-19 pandemic on business operations, including 2020 financials
  - Profit & Loss statement for 4-week period within 12 months of application date (period will determine baseline for revenue loss calculation)
  - Profit & Loss statement for the 4-week period of revenue loss (after March 1, 2020)
- Copy of photo I.D.
- Certification of Funding Source
- Certification of Prioritization Eligibility (if applicable)
- Any other required documents to facilitate funding

### **Contact:**

For general questions about the CRAG Program please submit your inquiries at:

<mailto:ask@Nevadatreasurer.gov> or [goed@diversifynevada.com](mailto:goed@diversifynevada.com) .

For media inquiries please contact:

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